

# TEXAS RUGBY UNION EXPENSE TRACKING REPORT

Name: \_\_\_\_\_ Work PH: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State \_\_\_\_\_  
 Event: \_\_\_\_\_ Date \_\_\_\_\_ Zip \_\_\_\_\_

All items submitted for reimbursement must (1) be accompanied by a receipt (2) be within  
**Note:** 30 days of the event and (3) food, drink and personal items are not covered.

Codes are detailed on the attached "Codes" tab. Please indicate which  
 account the following items are to be charged against.

Item #1	_____	Code: _____
	_____	Total: _____
Item #2	_____	Code: _____
	_____	Total: _____
Item #3	_____	Code: _____
	_____	Total: _____
Item #4	_____	Code: _____
	_____	Total: _____
Item #5	_____	Code: _____
	_____	Total: _____
Item #6	_____	Code: _____
	_____	Total: _____

**TOTAL \$ -**

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Please remit all correspondence to David McPhail, TRU Financial Officer

Address:	Mail	Fed Ex Packages
	P.O. Box 980405 Houston, TX 77098	11697 Westheimer Houston, TX 77077

Mobile	(713) 502-3507
Work:	(713) 706-5405
Email:	<a href="mailto:Mustang7@houston.r.com">Mustang7@houston.r.com</a>

## TEXAS RFU Tracking Codes for 2005

	Code	Category
<b>Revenues</b>		
<b>Income</b>	1	TRU Club Dues
	2	TRU STRR Fee's
	3	Prior Year / Military / Other
	4	Carryover / Shortfall
<b>Expenses</b>		
<b>Competitions</b>	5	TRU Championships / Seniors
	6	TRU Championships / U23 & U19
	7	Challenge Cup
	8	STRR Fee's
<b>Grants</b>	9	Player Grants
	10	High School Grants
	11	TRU Summer Youth Camp
	12	Club / Rewards / Other
<b>Administration</b>	13	Administration
	14	Banking / Fee's / Other
<b>All Star Teams</b>	15	Men Select
	16	Women Select
	17	Collegiate Select
	18	U 19 Select
	19	Over 35's / Other
<b>Other</b>	20	2005 Reserve
	21	Savings / Carryover to 2006